

Historic Liberty Hill African Methodist Episcopal Church

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Revised

Dec. 9, 2013

APPLICATION FORM

Use of Educational Building

Name of Group or Organization _____

Contact Person _____

Telephone Number of Contact Person _____

Date(s) of use _____

Time In _____ Time out _____

Purpose for Use _____

Will you need use of the kitchen? _____ Yes _____ No _____

Will you need service of Liberty Hill food service ministry? _____ Yes _____ No _____

Expected number of persons attending _____

Cost

*Liberty Hill member	Rental	Deposit
Liberty Hill member	150.00*	150.00*
Non-member	300.00	300.00
	500.00	500.00

*One time per year, member who is in good and regular standing in the church, based on your financial support to the church from the monthly class leader's reports.

A deposit, equal to the stated cost of the rental fee, is required. The deposit check will be held until the building is inspected. If no additional clean-up is needed, the deposit will be returned. If additional clean-up is needed, the check will be deposited and the cost of the clean-up will be deducted from the deposit. The balance, if any, of the deposit will be returned. You will also receive a copy of the bill for the clean-up.

Signature of Contact Person _____ Date _____

Printed Name _____

Signature of Church Official _____